

BETHEL TOWNSHIP, DELAWARE COUNTY
BOARD OF SUPERVISORS REORGANIZATION MEETING AGENDA
JANUARY 6, 2025, 6:30PM

PLEASE SILENCE ALL ELECTRONICS
Public Comment will be accepted and addressed throughout the meeting.

I. CALL TO ORDER

- a. Call for Nomination of Interim Chair
- b. Pledge of Allegiance
- c. Disclosure of Recording Device
- d. Proof of Publication

II. APPOINTMENT OF THE OFFICERS

- a. Appointment of Chair of the Board of Supervisors
- b. Appointment of Vice Chair of the Board of Supervisors

III. ADOPTION OF RESOLUTIONS

- a. Resolution No. 2025-01 Mileage Reimbursement Rate
- b. Resolution No. 2025-02 Fee for Collection of Trash/Recycling
- c. Resolution No. 2025-03 Appointment of Professional Fees for 2024
- d. Resolution No. 2025-04 Adoption of 2025 Fee Schedule
- e. Resolution No. 2025-05 Tax Levy

IV. APPOINTMENT OF TOWNSHIP STAFF

a. Administrative

- i. Township Manager *William Addison*
- ii. Interim Staff Accountant *Maryann Furlong*
- iii. Township Secretary *Falecia Nolan*
- iv. Township Code Administrator *Jaclyn Borcky*
- v. Police Department Secretary *Tyler Eckerd*

b. Command Staff

- i. Police Department (Part-Time)
 - (1) Police Chief *John McCarthy*
 - (2) Police Sergeants *John McIntosh*
Joseph Alonso
 - (3) Police Corporals *Christopher Kimball*

- ii. Public Works Department
 - (1) Highway Foreman *Brett Small*
- c. Other Appointments
 - i. Fire Marshal *Brett Small*
 - ii. Assistant to Fire Marshal *Craig D. Small, Jr.*
 - iii. Emergency Management Coordinator *Ray Stiles*
 - iv. Floodplain Manager *Matt Houtmann*
 - v. Captain of Fire Police *Robert Bardsley*
 - vi. Assistant Captain of Fire Police *Craig E. Small*
 - vii. Fire Police
 - Chip Natrin*
 - Tom Anderson*
 - Dave Stebbins*

V. APPOINTMENT OF TOWNSHIP PROFESSIONALS

- a. Solicitor *Michael Maddren, Esq. (Murphy Maddren LTD)*
- b. Right-to-Know Officer *Jaclyn Borcky*
- c. Planning Commission Solicitor *Laurence Smith, Esq. (Simon & Smith P.C.)*
- d. Treasurer *Peter R. Barsz, CPA (Barsz Gowie Amon & Fultz, LLC)*
- e. Engineer *Matt Houtmann, PE. (G.D. Houtman & Son, Inc)*
- f. Code Official *Catania Engineering Associates, Inc.*
- g. Electrical Inspector *Len Warren (United Inspections)*
- h. Zoning Officer *Stephen J. Wasylyszyn (GD Houtman & Sons, Inc.)*
- i. Health Inspector *Michelle Fanelli*
- j. Animal Control Officer *Alan Strickler*

VI. APPOINTMENT OF TOWNSHIP COMMITTEES/BOARDS/COMMISSIONS

- a. Parks and Recreation
 - Mary Haskins (Term to 2029) 4-year*
 - Ray Stiles (Term to 2029) 4-year*
- b. Planning Commission *Paul Battinieri (Term to 2029) 4-year*
- c. Zoning Hearing Board *Jesse Cheyney (Term to 2028) 3-year*
- d. Zoning Hearing Board Alternate *Michael Lamia (Term to 2028) 3-year*
- e. Sewer Authority Board *Daniel Van Wyk, Esq. (Term to 2030) 5-year*
- f. Vacancy Board *Laurence Smith, Esq. (Term to 2026) 1-year*

VII. OTHER BUSINESS

- a. Township Meeting Dates BOS meetings will be held on the second Tuesday of each month at 6:30PM in the John L. Myers Building
- b. Consider motion to maintain Tax Collector Compensation at Ten Dollars (\$10.00) per Invoice from 2026 through 2029
- c. Designation of *Delaware County Daily Times* as Newspaper of General Circulation
- d. Establishment of Bonds for Township Officials
 - i. Treasurer \$3,600,000.00
 - ii. Tax Collector \$902,404.22
- e. Designation of PSATS Voting Delegate
- f. Bethel Township Schedule for Holidays
 - i. New Year’s Day..... Wednesday, January 1st
 - ii. Martin Luther King, Jr. Day..... Monday, January 20th
 - iii. Presidents’ Day..... Monday, February 17th
 - iv. Easter Monday Monday, April 21st
 - v. Memorial Day Monday, May 26th
 - vi. Independence Day..... Friday, July 4th
 - vii. Labor Day..... Monday, September 1st
 - viii. Thanksgiving Day..... Thursday, November 27th
 - ix. Day after Thanksgiving Friday, November 28th
 - x. Christmas Eve Wednesday, December 24th
 - xi. Christmas Day Thursday, December 25th

Note: During the 24-hour period of each designated holiday, on-duty police officers and highway personnel will receive pay at one and one-half (1 ½) times their normal hourly rate.

VIII. NEW BUSINESS

- a. Motion to ratify payment of all bills for the year 2024
- b. Motion to ratify the appointment of Maryann Furlong as Interim Staff Accountant at a rate of \$50.00 per hour, not to exceed 20 hours per week
- c. Designation of Supervisor Liaison duties

Finance	
Taxes	
Police	
Bethel Hose Company No. 1	
Highway	
Building & Grounds	

Parks & Recreation	
Zoning Hearing Board	
Planning Commission	
Sewer Authority	
Garnet Valley School District	
Rachel Kohl Library	

IX. ADJOURNMENT

The next regular Board of Supervisor’s meeting will take place on Tuesday, January 14th, 2024, at 6:30 PM.